



Brewin
Dolphin

Your guide to RBC Brewin Dolphin (RBCBD) Client View

(User Guide)

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Registering for RBCBD Client View

Step 1

Type the following link into your browser address bar:

<https://brewindolphinireland.pershingnexusinvestor.com>



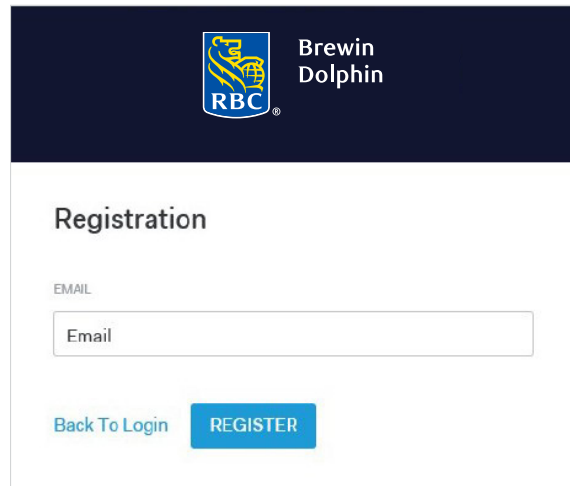
Step 2

Click on Register Now button.

A screenshot of the Brewin Dolphin Investor Portal sign-in page. The page has a dark blue header with the RBC logo and the text 'Brewin Dolphin'. The main content area is white and contains the following elements: a title 'Sign in to Investor Portal', a 'USERNAME' section with a text input field labeled 'Username', a 'PASSWORD' section with a text input field labeled 'Password', a checkbox labeled 'Remember Username', a blue 'SIGN IN' button, a link 'Can't sign in?', a horizontal line with 'OR' in the center, the text 'Complete your registration by activating your account', and a dark grey 'REGISTER NOW' button.

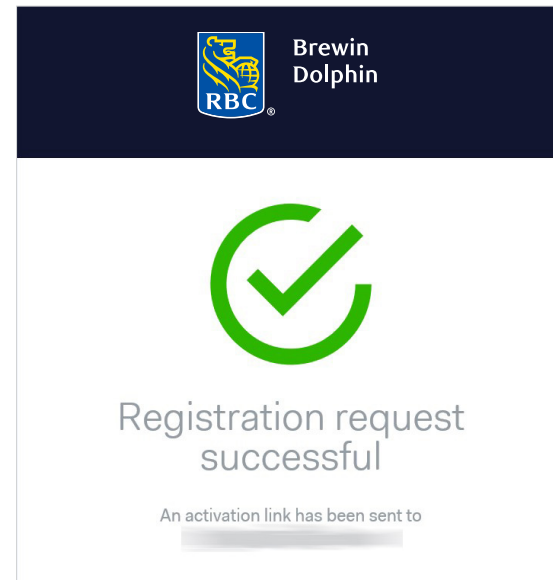
Step 3

Enter your email address then click the Register button.



The screenshot shows the registration form for Brewin Dolphin. At the top is a dark blue header with the RBC logo and the text "Brewin Dolphin". Below the header, the word "Registration" is displayed. Underneath, there is a label "EMAIL" and a text input field with the placeholder "Email". At the bottom of the form, there is a link "Back To Login" and a blue button labeled "REGISTER".

If successful you will see the screen below.



Step 4

An email will be sent to you (almost immediately). It will come from noreply@brewin.ie.

Within the email there will be a link to activate your account – click on the link. The email will also include details of your username.

This activation email will expire after 60 minutes and if it does, please re-register.

Subject: Account Registration



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Sample Email:

From: noreply@brewin.ie

Sent: Wednesday, April 26, 2023 9:30 AM

To: xxxx@xxx.com

Subject: Account Registration

Dear [REDACTED],

Your account has been registered successfully and you have been assigned the following username: [REDACTED]

[Click here](#) to activate your account.

If the above link does not work, cut and paste the address shown below into a browser such as Google Chrome or Safari:

<https://brewindolphinireland-uat.pershingnexusinvestor.com/Investorportal/#/account/registerconfirmation?activationtoken=LFgC4sS6a7hTXofDyTbV0iRHe90lFWXSMII988C%2bGlc%3d>

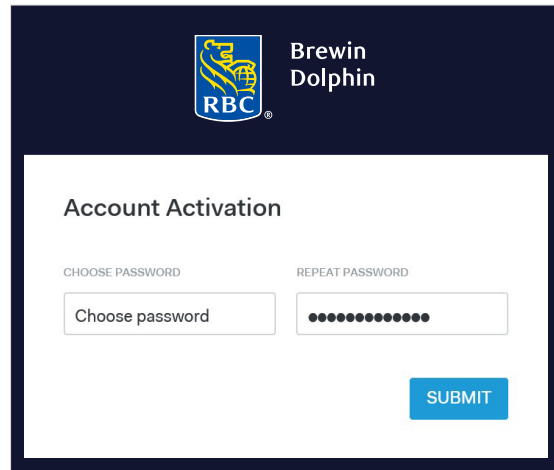
Please keep this email in a safe place as you may need to quote your username to our Support Teams.

* You are receiving this email because you requested registration and access to the Investor Portal. If you did not request registration, please notify your investment manager/adviser.

Step 5

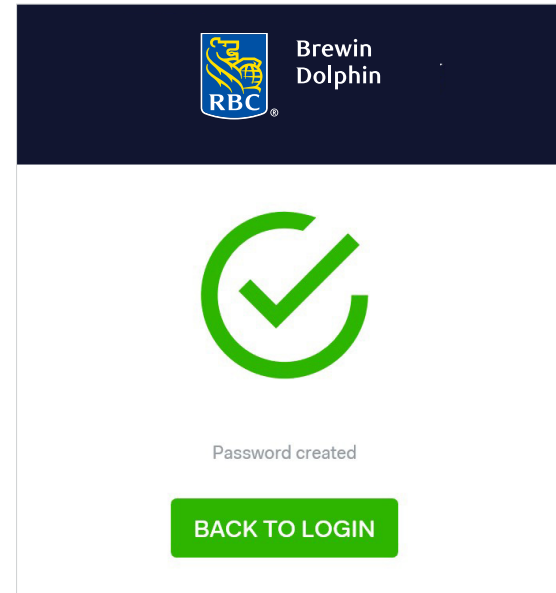
You will then be asked to create and verify a password. Your password must include a combination of:

- At least 8 characters long (with a maximum of 15)
- One uppercase character must be used
- One lowercase character must be used
- At least one numeric character must be used
- At least one special character must be used
- (! " # \$ % & ' * + , - . / : ; < = > ? @ [\] ^ _ ` { | } ~)
- It must not contain personal identifiable information



The screenshot shows the 'Account Activation' screen. At the top, there is a dark blue header with the RBC Brewin Dolphin logo. Below the header, the title 'Account Activation' is displayed. Underneath, there are two input fields: 'CHOOSE PASSWORD' and 'REPEAT PASSWORD'. The 'CHOOSE PASSWORD' field contains the text 'Choose password'. The 'REPEAT PASSWORD' field contains a series of black dots. A blue 'SUBMIT' button is located at the bottom right of the form.

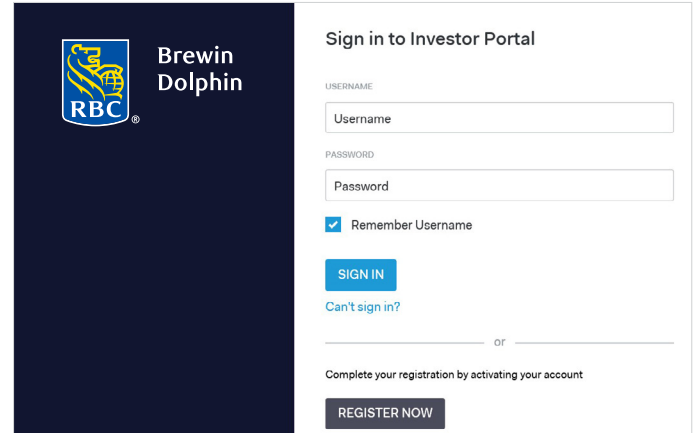
After entering your password you will see the screen below.



Step 6

If your account has been activated correctly, you will be able to sign in to the RBCBD Client View using your username and the password that you have just created.

Please note: these are the details that you will need to enter each time you sign in.



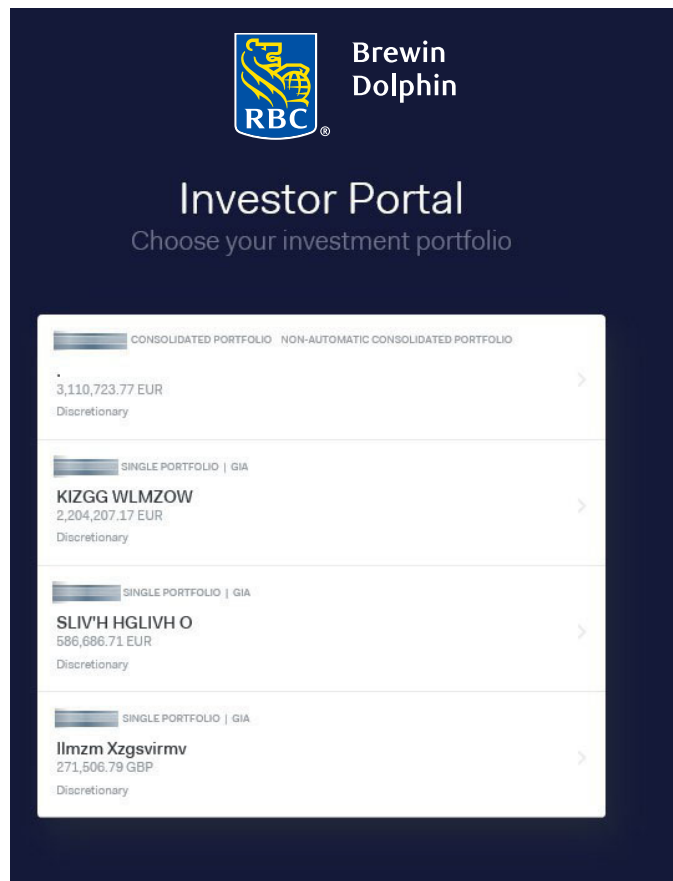
The screenshot shows the 'Sign in to Investor Portal' page. On the left, there is a dark blue vertical banner with the RBC logo (a blue shield with a yellow anchor and the letters 'RBC' in white) and the text 'Brewin Dolphin' in white. The main sign-in area is white and contains the following elements: the title 'Sign in to Investor Portal', a 'USERNAME' section with a text input field labeled 'Username', a 'PASSWORD' section with a text input field labeled 'Password', a checkbox labeled 'Remember Username' which is checked, a blue 'SIGN IN' button, and a link 'Can't sign in?'. Below these is a horizontal line with 'OR' in the center. At the bottom, there is a link 'Complete your registration by activating your account' and a dark grey 'REGISTER NOW' button.

Please note: your user name is captured in your activation email- your email is NOT your user name.

Using RBCBD Client View

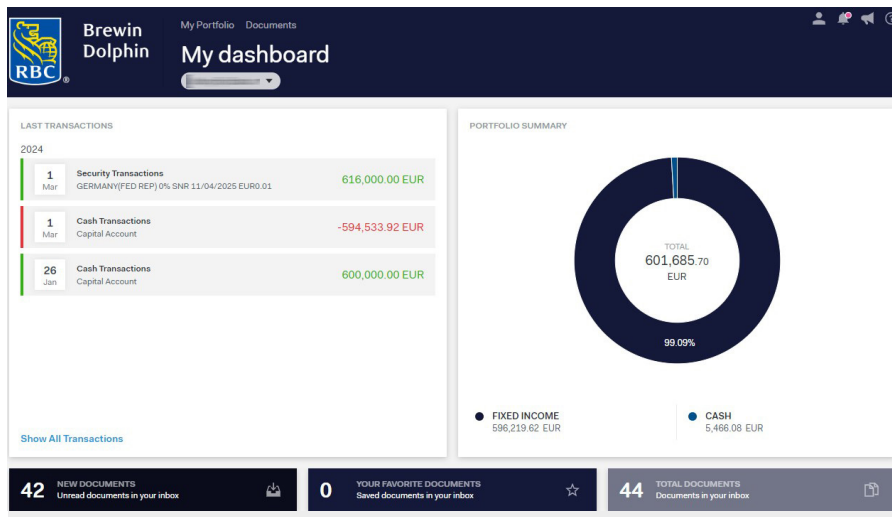
Portfolio Selection

You will see this page if you have access to more than one portfolio. Click on the portfolio you would like to view first.



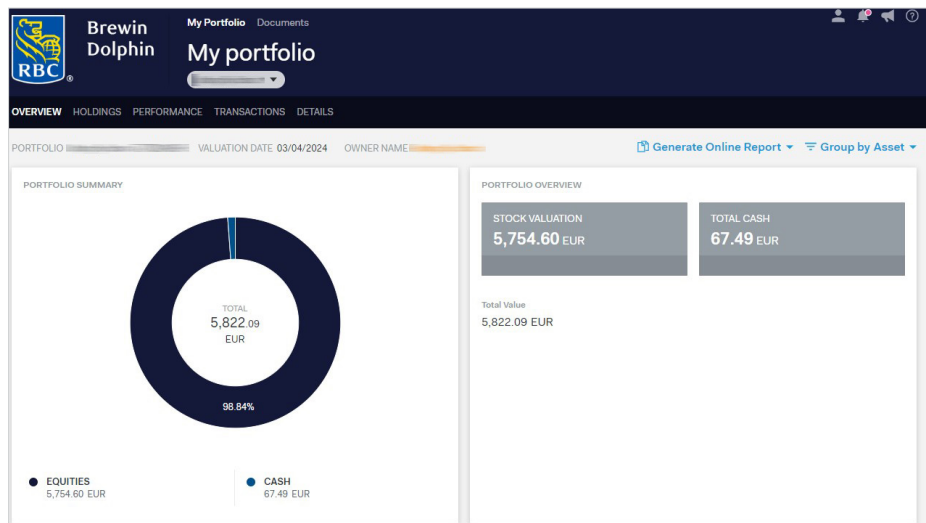
My Dashboard

This screen provides a high level summary of the portfolio.



My Portfolio

This screen provides a high level summary of the portfolio.



Overview

Click on the Brewin Dolphin icon to return to My Dashboard

Click on the individual tabs to navigate to:

- My Portfolio screen or to
- View your Documents

Click on the Person Icon to view My Profile Settings

Click on the Alarm icon to view Notifications

Click on Question Icon to navigate to Support

Click on this arrow to collapse the list.


Click on the individual tabs to navigate to:

- Your Overview
- Your Holdings
- Your Performance
- Your Transactions
- Your Details

Click on this arrow to generate a report according to date preference.

Portfolio Holdings

On this page, you will find a list of all holdings within the portfolio, with prices as at the close of business of the previous working day.



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My Portfolio Documents

Portfolio Holdings

▼

OVERVIEWHOLDINGSPERFORMANCETRANSACTIONSDETAILS

PORTFOLIO VALUATION DATE: 03/04/2024 OWNER NAME Group by Asset

TOTAL CASH67.49 EUR

TOTAL SECURITY5,754.60 EUR

TOTAL VALUE5,822.09 EUR

HOLDINGS

CATEGORIES All 0

EQUITIES 39.94%

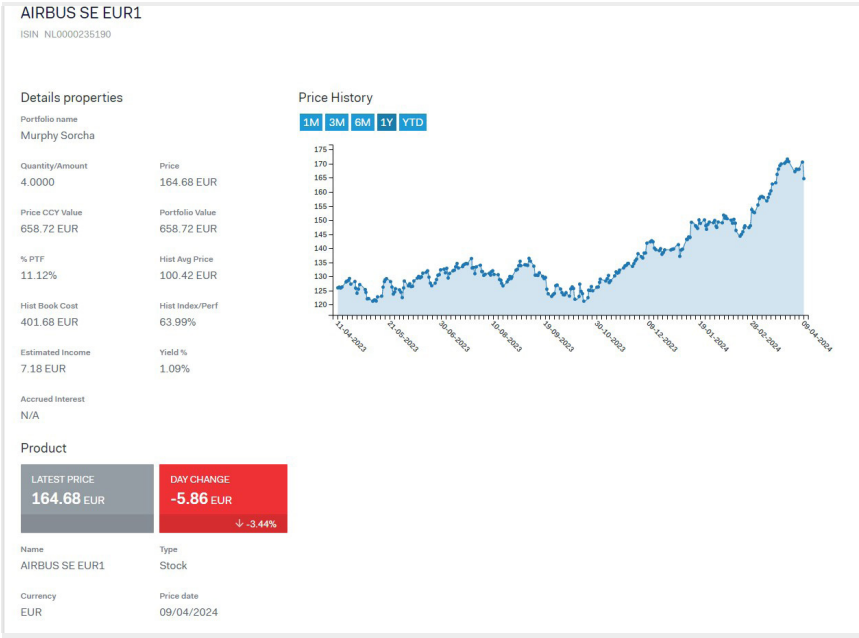
Instrument Name	Market Value	Quantity/Amount	Price	Hist Book Cost	P&L	% PERF
AIRBUS SE EUR1	668.64 EUR	4.00	167.16 EUR	401.68 EUR	266.96 EUR	66.46%
ROYAL BK OF CANADA COM NPV	5,085.96 EUR	55.00	135.17 CAD	0.00 EUR	5,085.96 EUR	0.00%
SubTotal	5,754.60 EUR					

CASH 1.19%

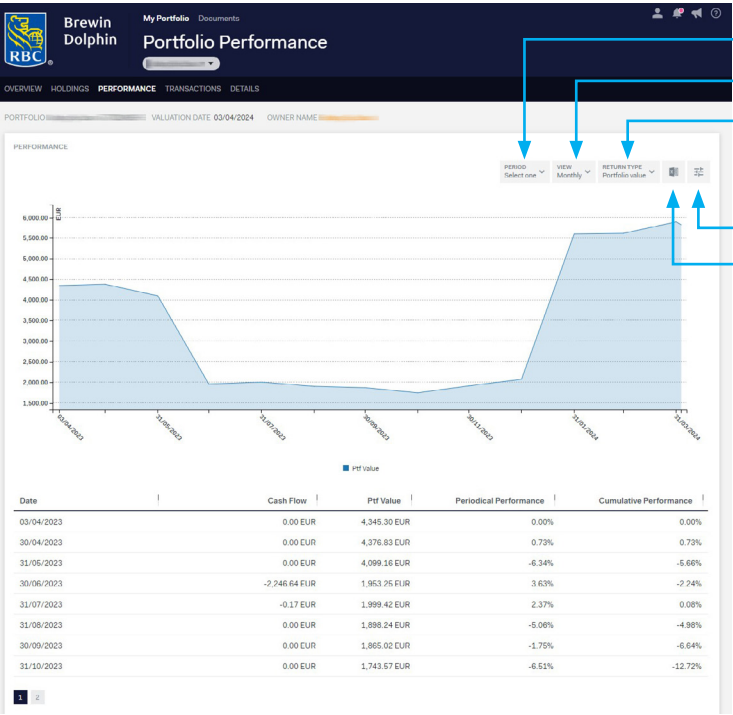
Instrument Name	Market Value	Quantity/Amount	% PTF
Capital Account	0.08 EUR	0.07 GBP	0.00%
Capital Account	67.41 EUR	67.41 EUR	1.16%
Earnings A/C For Dealing A/C	0.00 EUR	0.00 EUR	0.00%
Earnings A/C For Dealing A/C	0.00 EUR	0.00 GBP	0.00%
SubTotal	67.49 EUR		1.16%

Positions Details

Click on an individual holding for further information on the stock.




Portfolio Performance



- Select Period required
- Select Monthly/Quarterly/Half-Yearly/Yearly
- Select Portfolio Value or Performance Percentage
- More Filters: Specific Dates
- Percentage
- Export to Excel

Portfolio Transactions

This page provides a list of all transactions on the account, for time period selected.



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My Portfolio Documents

Portfolio Transaction

VIEW ALL TRANSACTIONS

OVERVIEWHOLDINGSPERFORMANCETRANSACTIONSDETAILS

PORTFOLIO: VALUATION DATE: 03/04/2024 OWNER NAME:

All CategoriesCashSecurity

Cash

Instrument Name	Net Amount	Transaction Date	Transaction type	Qty/Amount	Price	Description
Earnings A/C For Dealing A/C	-28.96 EUR	21/03/2024	Cash Withdrawal	-28.96 EUR	N/A	Automatic transfer to account TZMU2495 D
Capital Account	28.96 EUR	21/03/2024	Cash Transfer	28.96 EUR	N/A	Automatic transfer from account TZMU2495 E
Earnings A/C For Dealing A/C	28.96 EUR	23/02/2021	Dividend	28.96 EUR	N/A	Dividend on 55 Valued on 230224/ROYAL BK OF CANADA CC
Earnings A/C For Dealing A/C	-0.02 EUR	19/01/2024	Cash Withdrawal	-0.02 EUR	N/A	Automatic transfer to account TZMU2495 D
Capital Account	0.02 EUR	19/01/2024	Cash Transfer	0.02 EUR	N/A	Automatic transfer from account TZMU2495 E

Show more

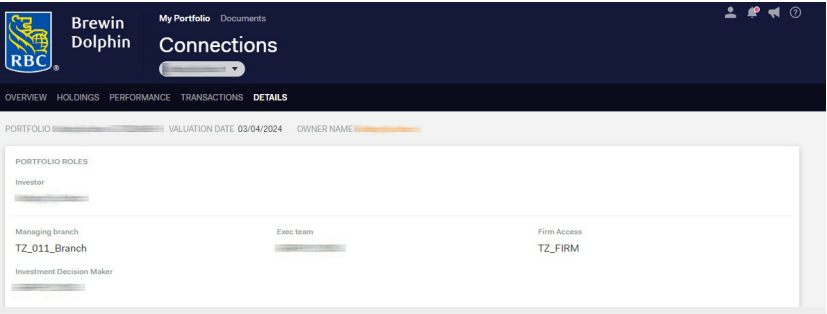
Security

Instrument Name	Net Amount	Transaction Date	Transaction type	ISIN	Qty/Amount	Price	Description
ROYAL BK OF CANADA COM NPV	0.00 CAD	11/01/2024	Security Transfer In	CA7800871021	39.00	N/A	Unspecified Increase
ROYAL BK OF CANADA COM NPV	3,249.22 CAD	31/05/2023	Sell	CA7800871021	-27.00	122.75 CAD	Sold
HEINEKEN HOLDING EUR1.60	1,895.55 EUR	06/03/2023	Security Transfer Out	NL0000000977	-27.00	N/A	TRANSFER OUT
ALLIANCE TRUST ORD GBP0.025	2,656.91 GBP	06/03/2023	Security Transfer Out	GB00B11V7W98	-278.00	N/A	TRANSFER OUT
ROYAL BK OF CANADA COM NPV	0.00 CAD	12/01/2023	Security Transfer In	CA7800871021	43.00	N/A	Unspecified Increase

Show more


Details

This page provides details of the contact roles associated with your portfolio.



Documents

This page provides a list of all your documents uploaded onto the portal.



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My Portfolio Documents

Documents

My Portfolio Documents

Documents

Upload Document

CATEGORY All

SHOW All

Grid View

Search Something...

Contract Notes 4

Show all >

Contract Note - [REDACTED] [2024-01-17 10.10.48]

★ 1

Uploaded on 17/01/2024

Contract Note - [REDACTED] [2024-01-17 10.10.48]

★ 1

Uploaded on 17/01/2024

Contract Note - [REDACTED] [2023-12-20 16.41.13]

★ 1

Uploaded on 20/12/2023

Other Investor Documents 43

Show all >

[REDACTED] Costs and Charges 2022 [REDACTED].pdf

★ 1

Uploaded on 13/06/2023

[REDACTED] CTV [REDACTED] 01.pdf

★ 1

Uploaded on 04/05/2023

[REDACTED] Costs and Charges 2021 [REDACTED].pdf

★ 1

Uploaded on 05/01/2023

Statements 17

Show all >

Custody Statement - [REDACTED] - 2024-02-29 [2024-03-07 15.59.06]

★ 1

Uploaded on 07/03/2024

Custody Statement - [REDACTED] - 2024-02-29 [2024-03-07 15.58.16]

★ 1

Uploaded on 07/03/2024

Custody Statement - [REDACTED] - 2023-11-30 [2023-12-08 15.26.48]

★ 1

Uploaded on 08/12/2023

Valuations 11

Show all >

Portfolio Valuation - [REDACTED] - 2023-12-31 [2024-01-17 15.57.26]

★ 1

Uploaded on 17/01/2024

Portfolio Valuation - [REDACTED] - 2023-12-31 [2024-01-17 15.57.26]

★ 1

Uploaded on 17/01/2024

Portfolio Valuation - [REDACTED] - 2023-09-30 [2023-10-24 11.58.53]

★ 1

Uploaded on 24/10/2023

Frequently Asked Questions and System Requirements

All details can also be found within RBCBD Client View.

Who do I contact if I have any technical support issues (for example, my username/ password has been locked out or compromised)?	For portal navigation or technical support issues, including locked-out accounts contact: Digital Channels Customer Support Team Monday – Friday 08:00-18:00 +353 1592 1111 / BDClientView@brewin.ie
Who do I contact about my portfolio details displayed on the portal?	For queries about presented accounts or displayed balances on your portfolio contact: Client Support Team Monday – Friday 09:00-17:00 +353 1260 0080
How do I change my password? What should I do if I've forgotten my password?	If at any point you need to change your password, this can be re-set from the website. Click on the 'Can't sign in' link and follow the instructions to change your password. If at any point you forget your password, click on 'Can't sign in' link and follow the instructions to reset your password.
What are the software requirements for my device?	The portal is accessible through most modern browsers and mobiles, but if specific advice is required then please contact the Digital Channels Customer Support Team (see details above).

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